

**NOTICE OF REGULAR MEETING OF
LIBERTY COUNTY TEXAS**

Notice is hereby given that a **REGULAR MEETING** of the above named **Liberty County Commissioners Court** will be held on the **12TH day of November, 2024**, at **9:00 A.M.**, at the Liberty County Courthouse, 2nd Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

SEE ATTACHED.

Dated this the **7TH day of November, 2024**

Commissioners' Court of Liberty County, Texas

By: _____

Jay H. Knight, County Judge

Liberty, Texas

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the **7TH day of November, 2024** and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated **7TH day of November, 2024**

County Clerk, Liberty County, Texas

By: _____

Deputy County Clerk



LIBERTY COUNTY COMMISSIONERS COURT
Regular Meeting of Commissioners Court
November 12, 2024
9:00 a.m.

1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :
2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :
3. INVOCATION :
4. NOTICES AND PROCLAMATIONS :
5. PUBLIC COMMENT :
6. DECLARE CONFLICTS OF INTEREST :
7. CONSENT AGENDA :

1. APPROVAL OF MINUTES

MINUTES - 10/17/2024 - ECONOMIC DEVELOPMENT WORKSHOP
MINUTES - 10/22/2024 - REGULAR MEETING / COMMISSIONERS COURT
MINUTES - 10/25/2024 - SPECIAL-CALLED MEETING
MINUTES - 10/28/2024 - SPECIAL-CALLED MEETING

2. WARRANTS PAYABLES

APPROVE WARRANTS PAYABLES

3. BUDGET AMENDMENTS

AUDITOR: FYE 9/30/2024 - YEAR END ADJUSTMENTS
EMERGENCY MANAGEMENT: LINE ITEM TRANSFER / FEMA INCOME TO CATASTROPHE RELIEF
LCSO: TRANSFER FOR PURCHASE OF COMPUTER FOR TRAINING

4. MONTHLY REPORTS

- a) AUDITOR: SEPTEMBER 2024 REPORT
- b) COUNTY CLERK: OCTOBER 2024 REPORT
- c) JP PCT 1: OCTOBER 2024 REPORT
- d) JP PCT 6: OCTOBER 2024 REPORT
- e) CONSTABLE PCT 1: OCTOBER REPORT
- f) CONSTABLE PCT 2: FORFEITURE REPORT
- g) CONSTABLE PCT 5: FORFEITURE REPORT
- h) COUNTY TREASURER: SEPTEMBER 2024 REPORT
- i) JP PCT 5: OCTOBER 2024 REPORT
- j) PERMITTING & INSPECTION DEPARTMENT: OCTOBER 2024 RPT
- k) JP PCT 3: OCTOBER 2024 REPORT
- l) CONSTABLE PCT 6: OCTOBER 2024 RPT

5. OATHS & DEPUTATIONS

LCSO: APPROVE OATH & DEPUTATION OF BALDEMAR MOYA, JR AS DEPUTY SHERIFF
COUNTY CLERK: APPROVE OATH & STATEMENT OF ELIZABETH CASTRO AS DEPUTY COUNTY CLERK

6. PAYROLL ITEMS

LCSO: APPROVE OVERTIME PAY FOR RABONNA YOUNG - TOTAL: \$378.00
LCSO: APPROVE UNUSED VAC/UNUSED COMP/LONGEVITY PAY FOR RUSSELL SANFORD - TOTAL: \$3887.20
DISTRICT ATTORNEY: APPROVE UNUSED VAC PAY FOR NICOLE CRUMP - TOTAL: \$ 6831.60
TAX OFFICE: APPROVE UNUSED VAC PAY FOR AMANDA LYNN - TOTAL: \$843.49

8. REGULAR AGENDA :

1. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE THE REVISION OF THE ORDER DESIGNATING DAYS ON WHICH LIBERTY COUNTY COMMISSIONERS COURT WILL CONVENE IN A REGULAR TERM IN 2025. IN NOVEMBER 2025, THE 2nd TUESDAY FALLS ON NOVEMBER 11, WHICH IS A HOLIDAY. THEREFORE, FOR THE MONTH OF NOVEMBER 2025, COMMISSIONERS COURT WILL BE MOVED TO THE 3rd AND 4TH TUESDAY, AND FOR THE MONTH OF DECEMBER 2025 COURT WILL BE THE 2nd AND 3rd TUESDAY TO ALLOW FOR THE CHRISTMAS HOLIDAYS

2. COUNTY AUDITOR DWAYNE GOTT

CONSIDER AND APPROVE TRANSFERRING UNUSED ARPA FUNDS FROM THE COURTROOM TECHNOLOGY PROJECT TO THE NORTHWEST ANNEX PROJECT TO COVER ADDITIONAL COSTS. OBLIGATED FUNDS WILL INCREASE BY \$3,362.22 FROM 4.7 MILLION TO \$4,703,362.22

3. COUNTY CLERK LEE CHAMBERS

CONSIDER AND APPROVE THE COUNTY CLERK FEE SCHEDULE FOR 2025. THESE FEES ARE EFFECTIVE JANUARY 1, 2025

4. COUNTY CLERK LEE CHAMBERS

CONSIDER AND APPROVE THE PAYMENT OF \$1200.00 TO TYLER TECHNOLOGIES TO PREPARE A SPECIAL FILING NOTICE IN THE EAGLE RECORDING SYSTEM FOR SPECIAL DISTRICTS TO BE PAID OUT OF THE COUNTY CLERK'S RECORDS MANAGEMENT FUNDS

5. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE JAY KNIGHT AS THE DELEGATE AND GREG ARTHUR AS THE ALTERNATE REPRESENTATIVE TO THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC) BOARD OF DIRECTORS

6. IT - NICK DENNIS

CONSIDER AND APPROVE PAYMENT OF \$1800.00 TO TEXAS ASSOCIATION OF COUNTIES FOR THE ANNUAL CYBERSECURITY AWARENESS TRAINING AT A RATE OF \$5.00 PER USER FOR APPROXIMATELY 360 USERS

7. COUNTY AUDITOR DWAYNE GOTT

CONSIDER AND APPROVE A \$6,250.00 DONATIONS EACH TO CASA AND BRIDGEHAVEN FROM THE CHILD CRIME / FAMILY VIOLENCE FUND. THIS SPECIAL REVENUE FUND, WHICH WAS CREATED BY THE LEGISLATURE, IS FUNDED BY COURT COSTS

8. COUNTY AUDITOR DWAYNE GOTT

CONSIDER AND APPROVE BUDGETED \$15,000.00 ANNUAL DONATION TO MONTGOMERY COUNTY CRIME STOPPERS

9. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE CLOSURE OF GLO GRANT #20-065-095- C264. THE GRANT COMPLETION REPORT IS ATTACHED IN THE PACKET, ALONG WITH A REQUEST FOR JUDGE KNIGHT TO SIGN THE REPORT

10. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE PRELIMINARY PLAT FOR ENCINO ESTATES SECTION EIGHT. ATTACHED IN THE PACKET FOR REVIEW IS A LETTER FROM LJA ENGINEERING APPROVING THE PRELIMINARY PLAT AND PRELIMINARY STORM DRAINAGE PLAN AS SUBMITTED

11. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE PAYMENT OF \$43,877.42 TO VERTOSOFT FOR THE PERMITTING DEPARTMENT'S SOFTWARE FOR THE PERIOD OF 10/01/2024 THROUGH 10/31/2025. THIS IS THE SECOND YEAR OF THE FIVE (5) YEAR CONTRACT #DIR-TSO-4227

12. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE RECOMMENDATION OF AWARD FOR CONSTRUCTION OF THE CITY OF HARDIN SANITARY SEWER REHABILITATION 2024 TO KING SOLUTION SERVICES, LLC. ATTACHED IN THE PACKET IS THE LETTER OF RECOMMENDATION FROM LJA ENGINEERING AND THE BID TABULATION WORKSHEET

13. INDIGENT HEALTHCARE - PENNY MCMILLEN

CONSIDER AND APPROVE UPDATED COMMISSARY MEDICAL CHARGE SHEET EFFECTIVE JANUARY 1, 2025.

14. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE THE EXTENSION OF THE CURRENT TERM CONTRACT FOR FUEL/ITB #23-04 THROUGH NOVEMBER 25, 2025, WITH SENERGY PETROLEUM, LLC, (EXERCISING THE SECOND OF TWO RENEWAL OPTIONS)

15. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE PAYMENT OF INVOICE #: H019533 FROM RABA KISTNER IN THE AMOUNT OF \$5,007.39, FOR CONSTRUCTION MATERIALS TESTING SERVICES FOR THE NORTHWEST ANNEX.

16. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE RECOMMENDATION TO AWARD RFP #25-01/ DISASTER DEBRIS REMOVAL SERVICES

17. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE AMENDED RESOLUTION FOR DONATION AND ROAD USE SETTLEMENT AND RELEASE AGREEMENT BETWEEN LIBERTY COUNTY AND NATURAL GAS PIPELINE COMPANY OF AMERICA, LCC FOR DAMAGES TO CR 109 AND REIMBURSEMENT FOR PREVIOUS REPAIRS MADE TO WHITE'S BAYOU BRIDGE IN THE TOTAL AMOUNT OF \$400,074.32 TO BE PAID TO LIBERTY COUNTY.

18. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE AGREEMENT REGARDING SUBDIVISION RULES AND REGULATIONS FOR DEVELOPMENT AND CREATION OF A PUBLIC IMPROVEMENT DEVELOPMENT DISTRICT BY AND BETWEEN STERLING TRADITIONS, LLC AND LIBERTY COUNTY, TEXAS

19. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE PROPOSED FIRST AMENDMENT TO ACCESS AGREEMENT INVOLVING THE PROPOSED "DONATED LAND" TRACT TO BE DONATED BY LIBERTY COUNTY SOLAR PROJECT, LLC TO LIBERTY COUNTY FOR ITS ROAD PROJECT AND THE NEED FOR FRONT-END LAND SUITABILITY TESTING

20. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

DISCUSS AND TAKE POTENTIAL ACTION REGARDING CONTINUED NEGOTIATIONS WITH TRINITY RIVER SOLAR 1, LLC FOR A PROPOSED TAX ABATEMENT OR OTHER ECONOMIC DEVELOPMENT AGREEMENT

9. **EXECUTIVE SESSION :**

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

1. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

A CLOSED SESSION WILL OCCUR PURSUANT TO SECTION 551.0725 OF THE TEXAS GOVERNMENT CODE (DELIBERATION REGARDING CONTRACTS BEING NEGOTIATED) FOR THE COMMISSIONERS COURT TO DELIBERATE BUSINESS AND FINANCIAL ISSUES RELATING TO CERTAIN CONTRACTS BEING NEGOTIATED WITH THIRD-PERSONS OR PARTIES REGARDING THE FOLLOWING:

1) PROPOSED FIRST AMENDMENT TO ACCESS AGREEMENT INVOLVING THE "DONATED LAND" TRACT TO BE DONATED BY LIBERTY COUNTY SOLAR PROJECT, LLC TO LIBERTY COUNTY FOR ITS ROAD PROJECT AND THE NEED FOR FRONT-END LAND SUITABILITY TESTING;

2) REGARDING CONTINUED NEGOTIATIONS WITH TRINITY RIVER SOLAR 1, LLC PROJECT FOR A PROPOSED TAX ABATEMENT OR OTHER DEVELOPMENT AGREEMENT

10. **INTERNET ACCESS INFORMATION :**

- The Liberty County Special Meeting of Commissioners Court is accessible by the Public on the following internet link: https://www.youtube.com/channel/UCb8xervncxOru6q_-aLwxVg
- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court

11. **ADJOURNMENT :**

THE STATE OF TEXAS
COUNTY OF LIBERTY

I hereby certify that this instrument was FILED on the date and the time stamped hereon by me and was duly RECORDED in the Records of Liberty County, Texas.

24-4240 PUBNOTICE
11/07/2024 01:29:57 PM Total Fees: \$0.00



Lee Haidusek Chambers, County Clerk
Liberty County, TX